



**State of North Carolina
Department of Correction
Division of Prisons**

Chapter: C
Section: .2400
Title: **Central Monitoring**
Issue Date: 07/31/09
Supersedes: None – New Policy

POLICY AND PROCEDURE

.2401 PURPOSE

To identify, monitor and make housing assignments that eliminate the potential for conflict between inmates who pose a serious long term threat to the safety of other inmates or staff or to the operational security of a specific DOP facility.

.2402 TYPES

- (a) Staff/Inmate Conflict
- (b) Inmate/Inmate Conflict
- (c) Victims
- (d) Assault
- (e) Group plots or actual escapes from medium/close custody
- (f) Court Ordered
- (g) Sexual Assault
- (h) Gang
- (i) Other

.2403 DEFINITIONS

- (a) Staff/Inmate Conflict – Family/Relationship – Mother, Father, Siblings (including step), Grandparents, Uncle, Aunt, Primary Caregiver, Legal Guardian, Significant Other (boyfriend/girlfriend) or other relationship verified as frequent and prolonged contacts in the community.
- (b) Inmate/inmate conflict – Any official document/communication from any Law Enforcement Agency that indicates conflict between one or more inmate that has or could result in significant injury.

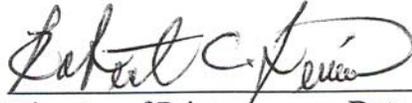
- (c) Victim –
- (1) Staff/inmate – Perpetrator/inmate crime against employee, employee’s family member.
 - (2) Inmate/inmate – Perpetrator/inmate crime against inmate(s) or inmate(s) family member.
- (d) Assault –
- (1) Staff/inmate – Any physical confrontation between staff and inmates involving serious physical injury or use of weapon(s). Special consideration will be given to incidents involving a group of inmates who conspire to commit or carry out an assault on one or more staff.
 - (2) Inmate/inmate – Any physical confrontation between inmates involving serious physical injury or use of weapon(s). Special consideration will be given to incidents involving a group of inmates who conspire to commit or carry out an assault on one or more inmate(s).
- (e) Escape – More than one inmate who conspires to escape or actually escapes from Division of Prisons, County Jail, or other State/Federal correctional system.
- (f) Court Ordered – Official document signed by the Judge from any State/Federal court that prohibits two (2) or more inmates being housed together.
- (g) Sexual Assaults – The aggressor and victim shall be considered for Central Monitoring or any substantiated PREA incident.
- (h) Other – Any incident or situation deemed appropriate by the Facility Head or DOP Management that is detrimental to the safety/security of the staff or inmates may be considered for Central Monitoring.

.2404 PROCESS

- (a) The requesting facility shall complete the Central Monitoring form in detail with attached documentation that supports the Central Monitoring request. To include but not limited to the following documentation:
- (1) Disciplinary Reports
 - (2) Injury Reports
 - (3) Weapon(s) Reports
 - (4) Incident Reports

- (5) Witness Statements
 - (6) Detailed statement of threats made with investigation outcome
 - (7) Inmate(s) written correspondence
 - (8) Newspaper accounts verifying victims/co-defendants who testify
- (b) Facility Head shall approve the Central Monitoring request if appropriate and forward to the Manager of Classification and Technical Support or designee.
- (c) The Manager of Classification and Technical Support or designee shall review the Central Monitoring request and support documentation to include pertinent OPUS data to ensure all information is available to make an informed decision.
- (1) Central Monitoring requests that entail incidents involving a group of inmates who conspire or carry out an assault on one or more staff or inmate shall be forwarded to the Chief of Security or designee.
 - (2) Completed reviews by the Chief of Security or designee shall be forwarded back to the Manager of Classification and Technical Support or designee for further consideration.
- (d) The Manager of Classification and Technical Support or designee shall appoint a committee to review submitted Central Monitoring request. The committee should include a minimum of three (3) members to include personnel assigned to the division office.
- (e) The committee recommendations will be forwarded to the Manager of Classification and Technical Support or designee for final approval.
- (f) Approved Central Monitoring cases shall be entered into the OPUS system on the IM module. Access to the IM module is restricted and can be viewed by Division of Classification and Population Management only.
- (g) The Manager of Classification and Technical Support or designee will notify the facility requestor and DOP Population Management of a Central Monitoring final decision.
- (1) OPUS Documentation
 - (2) File (hard copy)

- (h) Documentation submitted on all requests for Central Monitoring shall be filed by the Manager of Classification and Technical Support or designee for a period of not less than five (5) years.

 7/31/09
Director of Prisons Date

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