

## Summary of Change

### Visitation Policy/Procedure

Chapter : D

Section : .0200

Issue Date : 12/01/06

Supersedes : 05/01/06

The following revisions are effective:

- (1) .0203 (h) **News Media. Request for visitation by news media should refer to the Division's Public Relation Policy D .0505.**
- (2) .0214 (c) Visiting hours will be established by the Facility Head and approved by the Region Director. **Facilities that conduct visitation by appointment should designate at least some appointment times over the weekend period for visitors who can not come to visitation during the week.**
- (3) Visiting Areas and Supervision of Visits. The Facility Head shall choose the visiting area at each facility. The area chosen should be as comfortable and pleasant as security requirements permit. An officer shall be present in the visiting area at all times to supervise visits and ensure institution safety. **Before and after every visiting period within the confines of a facility, a search of the room or area where the visits are held will be made to assure that no contraband has been concealed in or under any structure, equipment and furniture.**